

AGENDA  
The Second Meeting of the Month of April  
of the 2020-21 Board of Education of Township High School District 214  
will be held on Thursday, April 29, 2021  
in Room D100/101 of the Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL  
at 7:00 p.m.

The Board of Education meeting will be conducted in person in Room D100/101 with a maximum of 50 people allowed in that meeting area. Any additional attendees will be accommodated in other meeting spaces in the Forest View Educational Center with audio feed from the meeting room.

- I. CALL TO ORDER  
President Petro
- II. ROLL CALL  
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES  
Regular Meeting of April 8, 2021  
Closed Session Meeting of April 8, 2021
- V. SUPERINTENDENT'S REPORT  
Distinguished Service Award
- VI. BOARD RECOGNITION
- VII. PUBLIC COMMENTS
- VIII. ADJOURNMENT SINE DIE

## MINUTES

The Minutes of the First Regular Meeting  
of the Month of April of the Board of Education  
Township High School District 214 held on April 8, 2021  
at the Forest View Educational Center,  
2121 S. Goebbert Road, Arlington Heights, Illinois  
at 7:01 p.m.

President Petro called the meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; G. Sisson, principal, JHHS; G. Minter, principal, PHS; E. Hart, principal, RMHS; J. Cook, principal, WHS; S. Scholten, associate principal, specialized programs; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; C. Uhle, director of administrative services; E. Holmes, assistant director of community engagement and outreach; M. McCullough, assistant director of operations; R. Gomez, learning technology supervisor; R. Knoepfle, executive assistant to the school board and superintendent; J. Laskowski, executive administrative assistant to the superintendent; P. Panagakis, president, Educational Support Personnel Association; staff members; parents; students; and citizens.

### 1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance. D. Petro congratulated the Board candidates and wished them success.

### 2. APPROVAL OF MINUTES

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve the minutes of the Regular Meeting of March 18, 2021 and the Closed Session of March 18, 2021.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

3. CLOSED SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of discussing:

- o Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board convened in Closed Session at 7:03 p.m.

4. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board reconvened in Open Session at 7:12 p.m.

5. EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION AGREEMENT 2021-062

It was moved by Hineman and seconded by Dussling that the Board of Education approve the Educational Support Personnel Association Agreement for July 1, 2021 through June 30, 2023.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

Following approval by the Board, D. Petro and P. Panagakis, presidents of the Board of Education and the ESPA respectively, signed the agreement. P. Petro thanked the negotiating teams and the ESPA staff members for all of the support they provide the District and its students. P. Panagakis thanked the Board and the negotiating teams, including K. Kraft, C. Johnson, J. Cook, M. Hineman, G. Constantine, and A. Smithson, and expressed that this was a great process. He related that he continually states that he works for the best school district in the State of Illinois.

D. Schuler noted that this is a two-year contract running through June of 2023 with the Educational Support Personnel Association employees.

6. PUBLIC COMMENTS

M. Gradek, a JHHS parent, addressed the Board regarding recording Board meetings and athletic event ticketing.

L. Bauer, a RMHS parent, addressed the Board to thank her supporters for their efforts during her campaign and to voice her ongoing desire for greater transparency and openness.

M. Bauer, a RMHS parent, addressed the Board regarding congratulating all of the candidates and urging the Board to continue to listen to the large minority of parents asking for more openness and transparency and for all meetings to be open to the public and recorded.

7. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- E. Luberda requested bid information.
- R. Evans requested student information.
- E. Bauer requested email communications.
- W. Blumthal/Johnson & Krol requested operational information.

D. Schuler reported that the Association of School Business Officials International again has recognized High School District 214 for excellence in budget presentation transparency with the Meritorious Budget Award (MBA) for the 2019–2020 budget year. A year ago, District 214 was among only 14 districts in Illinois to earn this distinction. ASBO International's MBA and Pathway to the MBA promote and recognize best budget presentation practices in school districts. Participants submit their applications and budget documents to a panel of school financial professionals who review the materials for compliance with the MBA criteria checklist and other requirements and provide expert feedback that districts can use to improve their budget documents.

D. Schuler announced that registration is available now for summer school and the Talent Development Program courses. Summer school will be offered in both online and in-person formats. The TDP Summer Enrichment program comprises innovative weeklong courses that reach beyond traditional classroom lessons and cover an array of areas, including graphic arts, forensic science, culinary arts, automotive care, creative writing and more.

D. Schuler congratulated Associate Superintendent for Finance and Operations Cathy Johnson; Nicole Hansen, our Purchasing and Transportation Supervisor; and Sue Quathammer, Administrative Assistant, who have been recognized with a Tyler Award for innovative thinking that led to a transportation model giving our students maximum flexibility during this challenging year of hybrid learning. With many students attending some classes in person and others remotely from home on the same day, the team set aside traditional morning-and-afternoon routes. Instead, they drew up a model similar to a public transportation system, with buses running fixed routes throughout the day. This new, cost-neutral system gave students easy access and the ability to reach school just in time for each period of their choosing along with accommodating students participating in after-school activities and athletics.

D. Schuler also announced that the AASA National Commission on Student Centered, Equity Focused Education, on which he served, this afternoon issued its final report and he shared that with the Board. The full report is available on the AASA website.

D. Schuler related how wonderful it was this week to welcome more students back into the schools. He reflected on how awesome it was talking with the students and hearing the excitement in their voices.

8. BOARD MEMBER UPDATES

A. Kreutzer reported that senior Max Christie of Rolling Meadows High School scored 32 points at a recent game to become the all-time leading scorer in Mid-Suburban League boys' basketball history, propelling Meadows to its first MSL East title since 2012. She also reported that she received an update from IASB regarding the timetable for Resolution submittals by the Board for the November Delegate Assembly at the annual conference.

M. Hineman thanked everyone for their support during the election. He reported that the District is partnering with the Mount Prospect Park Department for this year's District-wide Summer Musical. Students will showcase their talent in a live production of Disney's Descendants: The Musical, based on the popular Disney Channel Original Movies. The show will be presented July 8 through 11 at Lions Recreational Center in Mount Prospect, with an outdoor presentation that will allow 214 and the Park District to make 100 circles - each accommodating up to six family members - available to community members. The student production of this brand-new musical comedy - featuring beloved Disney characters and descendants of famous Disney villains - is 214's summertime gift to the community, made possible through our partnership with the Mount Prospect Park District. Auditions for students from all of our schools are currently underway.

M. Palmer announced that the Buffalo Grove High School participated in the Model United Nations and the team won Most Outstanding Delegation and clinched three first-place finishes, a first-time accomplishment in the program's history. Competitors on the team included J. Wytmar, Z. Duvel and Holden Wheeler, all three of whom won a Best Delegate Award, and A. Duvel, K. Rabinak, S. Bateman, and E. Sternberg, who contributed to the Most Outstanding Delegation designation. She noted that while the Board currently is not having students in-person at their meetings, she continues to recognize the time and efforts of not just the students, but also the parents and families who support the students' efforts.

L. Walker noted that BGHS had another reason to celebrate. BGHS's Social Science and World Language Division Head Barbara Meyer has been honored as recipient of the 2021 AATF Dorothy S. Ludwig Excellence in Teaching Award at the Secondary level. This award, given annually by the American Association of Teachers of French to only one teacher in the U.S., recognizes highly successful French teachers who also participate in conferences, are leaders in the foreign language field and serve in their professional organizations. He noted she will be honored at the Awards Ceremony at the AATF annual convention.

T. Younger reported that the District 214 Foundation continues to leverage the generosity of donors to offer annual scholarships. This year, the Foundation is offering more than \$40,000 in scholarships, including specific opportunities for students pursuing certificates in the trades; females pursuing careers in STEM or law; students demonstrating leadership and involvement at specific high schools; and the annual Redefining Ready! competition that asks seniors to tell the world, in a 30-second video, how they are college, career and life ready. Approximately 300 students filled out applications for the awards by Friday, April 2, and teams of reviewers are now in the process of determining the winners. T. Younger also announced that while the Community Education department continued to adapt and innovate throughout the pandemic, now comes good news that the Community Education Travel is re-emerging. The spring edition of the department's Travelin' newsletter was delivered to homes last week, and the website has been updated with information on a variety of trips that now are again available to the public.

B. Dussling reported that John Hersey High School will host its annual Chicagoland Showcase Show Choir Competition and Chicagoland Invitational Concert Band Festival on the same weekend this year. The Chicagoland Showcase Show Choir Competition will be virtual this year. The event will be broadcast at 7 p.m. Saturday, April 10 and noon Sunday, April 11. It's free to access the live stream, but donations are appreciated. Hersey also will host a virtual edition of its Chicagoland Invitational Concert Band Festival. Tickets for that live stream are available now, also on Hersey's website. The event will run all day Saturday, April 10. B. Dussling reported that he toured Buffalo Grove to see the mitigation strategies and was very comfortable with the level of safety for the students and staff. Additionally, B. Dussling reported that the State Comptroller's office is approximately \$1.5 million behind in remitting Illinois State Board of Education approved funds to the district.

D. Petro reported that he also toured John Hersey and Wheeling high schools to look at the mitigation strategies and he was very impressed by the way the schools had things organized, especially for lunches and movement of students through the buildings.

9. APPROVE CONSENT CALENDAR 2021-049 through 2021-059

Items 2021-049 through 2021-059 appearing on the Consent Calendar were presented for the Board's consideration.

L. Walker requested that item 2021-58 and 2021-059 be considered separately.

It was moved by Kreutzer and seconded by Dussling that the Board of Education approve Items 2021-049 through 2021-057 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

A. Approve Accounts Payable 2021-049

Actual March 18, 2021 listing:	
Educational Fund Listing	\$1,069,996.55
Operations and Maintenance	190,894.36
Transportation Fund	308,376.31
Capital Projects	801,842.06
TOTAL	<u>\$2,371,109.28</u>

Checks Dated: March 18, 2021  
Check Numbers: 742343 through 742660

Actual April 1, 2021 listing:	
Educational Fund Listing	\$768,489.45
Operations and Maintenance	144,038.30
Transportation Fund	719,640.55
Capital Projects	80,263.68
TOTAL	<u>\$1,712,431.98</u>

Checks Dated: April 1, 2021  
 Check Numbers: 742670 through 742926

B. Personnel Transaction Report 2021-050

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2021-051

Approved the destruction of closed session audio recordings for the following meetings:

September 12, 2019

D. Intergovernmental Agreement for the Northwest Educational Council for Student Success: A Partnership Committed to Career and College 2021-052

Approved the revised Intergovernmental Agreement for Northwest Educational Council for Student Success: A Partnership Committed to College and Career Readiness.

E. Title I School-wide Waivers 2021-053

Approved the School-wide Waiver Applications.

F. Graduation Audio Services 2021-054

Accepted the proposal from Axis AV, LLC in the amount of \$14,800 to provide audio services for District 214 graduation ceremonies.

<u>Vendor</u>	<u>D214 Total</u>	<u>D59 Total</u>
<b>Axis AV, LLC (Skokie, IL)</b>	<b>\$14,800</b>	<b>\$8,600</b>
HRP Chicago, LLC (Mt. Prospect, IL)	\$17,500	\$10,500
Audio Visual Productions (Bridgeview, IL)	\$18,800	\$11,280
Absolute Production Services, Co. (Chicago, IL)	\$25,690	\$15,301

G. District Uniforms - Bid 2021-055

Accepted the bid from Michael's Uniform in the approximate amount of \$74,444.40 for the purchase of District Uniforms on an "as required" basis for the 2021-22, 2022-23 and 2023-24 school years.

<u>Vendor</u>	<u>3-Year Total (Based on Prior Year's Order)</u>
<b>Michael's Uniforms (Elmwood Park, IL)</b>	<b>\$74,444.40</b>
*BSN Services (Dallas, TX)	\$45,832.98
*Express Press (Springfield, MO)	\$68,755.56
Cintas Corporation (Schaumburg, IL)	\$114,525.93
International Promotional Ideas (Elk Grove Village, IL)	\$116,767.44
TacticalGear.com (Chesterfield, MO)	\$119,376.30
Trinity Enterprise Group LLC (Dallas, TX)	\$145,083.78
Aramark (Philadelphia, PA)	No Bid

H. 2021-22 Encumbrance and Expenditure Authorization 2021-056

Authorized the administration to encumber and expend up to 75 percent of the 2021-22 preliminary budgets, which are being developed within budget guidelines established by the Board of Education, and to pay salaries and benefits within Board approved rates and schedules prior to official budget approval.

I. Student Accident Insurance 2021-22 2021-057

Approved the 2021-22 student accident insurance program.

10. SERIOUS SAFETY HAZARD REVIEW 2021-058

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve Item 2021-058 appearing on the Consent Calendar as presented.

L. Walker requested that this item be considered separately to acknowledge that this agenda item may be confusing to the public when it exposes hazards. He asked for clarification.

D. Schuler indicated that annually the district reviews any safety concerns for students who are traveling in the one-and-a half mile radius of their school, such as railroad crossings, four lane streets, or streets without sidewalks to determine if busing needs to be provided. The Board is then presented with the findings to approve the transportation areas.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Approved the current Serious Safety Hazards. The following areas include the District's current safety transportation areas for which hazards exist:

<u>SCHOOL</u>	<u>LOCATION</u>	<u>IDOT#</u>
John Hersey High School	Rand Rd. West side from Palatine Rd to Camp McDonald Rd.	214-06-01
John Hersey High School	Palatine Rd. North side Frontage Rd/Palatine Rd. Express E.	214-06-02
Prospect High School	Northwest Hwy/Railroad tracks (combination hazard)	214-06-03
Prospect High School	Rand Rd. at N. Main /Elmhurst Rd.	214-06-04
Wheeling High School	Schoenbeck Rd. from E. Towne to Hintz Rd.	214-06-05
Buffalo Grove High School	Oak Creek Drive along north side of Dundee Rd.	214-19-01
Buffalo Grove High School	South side of Dundee Rd./Arlington Heights Rd.	214-19-02
Rolling Meadows High School	Algonquin Rd. & Weber Rd.	214-19-03

11. NATIONAL VOLUNTEER WEEK RESOLUTION 2021-059

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve Item 2021-059 appearing on the Consent Calendar as presented.



L. Walker requested that this item be considered separately to acknowledge the ongoing efforts of volunteers who contribute their time and talents for the benefit of the students and the community by reading the resolution as a demonstration of the Board's appreciation for those who choose to volunteer.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Petro, Walker, Younger

Nays: None

Approved the resolution to demonstrate the Board's support and recognition of National Volunteer Week for the positive contributions volunteers make to our schools and communities. *Resolution attached to official minutes.*

12. STUDENT RIDERSHIP AND NAVIGATION SYSTEM

2021-060

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve the purchase of the Tyler Drive real-time student ridership data and navigation system and CI Solutions RFID card printing and programming service.

D. Schuler indicated that there were no changes to the agenda item from the last meeting's discussion. He indicated that based on the discussion in March, he asked M. Johnson and C. Johnson to review all State and federal privacy laws to confirm that this contract complies with those requirements, and they not that it fully aligns with all statutes.

C. Johnson reviewed again the purpose of the system is for safety reasons to alert the schools if a bus is running late or has been involved in any traffic incident, to provide the schools with an accurate list of who is on the bus at any time, and to provide updates to students and parents if there is a delay in a bus schedule.

Discussion included:

- since we don't own the buses, if a bus breaks down and a replacement is used, will the equipment be portable.? The district will have enough equipment to cover several replacement vehicles in addition to the regularly used buses;
- the system is based on proximity readers, so once a student removes themselves from the area of the bus, there is no further ability to "track" a student, so there are limitations on what is or is not known;
- the bus drivers can use their device to input a student ID number if for some reason a student's ID fails to be read by the equipment, so students will not be left behind;
- this will allow the District more accurate data on trends of ridership and routing efficiencies.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

13. FINANCIAL SOFTWARE SYSTEM

2021-061

D. Schuler noted that the District currently has a legacy system it has used for 20 years. A committee was formed to review programs. He asked C. Johnson to provide an overview of the administrative recommendation.

C. Johnson reported that the committee, was actually several committees to evaluate every school finance system available for consideration to find something more intuitive. The committees eventually were able to narrow the selection down to the recommended program, Infinite Visions. The District has also been reviewing the timing of the transition and would like to begin on July 1 to initiate the payroll and HR functions to be prepared for the 2022 taxable year reporting, given that approximately 80% of the budget is payroll associated. The program has 20 different modules, and those will be added thereafter based on priorities. The reporting functionality of the system is a vast improvement than what is currently available in APECS.

Discussion included:

- the committee looked closely at 12 different systems. The District is one of only two in the State using APECS, so the response from the company for changes needed due to State reporting is not as great here as in other States where more districts utilize their system;
- the recommended program allows for greater configurability, which will reduce the need for customization, which can become an issue as updates are provided;
- eventually all employees will have some training on the system in order to access their own payroll information, but initially the training will be focused on those staff members handling the majority of transactions;
- the District will run the two systems in parallel for a sufficient amount of time to manage the transition and identify issues;
- some of the decision-making with the transition will be the amount of historical data to migrate;
- initially there are additional costs to running two programs together, but the cost savings will come from the decrease in cost in technology services needed to provide the “fixes” to the APECS program that the district is more frequently incurring;
- the committee had representatives from all the schools, including registrars and bookkeepers, as well as business services and payroll representatives along with the technology team members;
- the program will include the employee training modules.

There were no comments from the public.

14. RECONVENE IN CLOSED SESSION

It was moved by Dussling and seconded by Kreutzer that the Board of Education reconvene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public

body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act].  
5 ILCS 120/2(c)(1), amended by P.A. 101-459;

- Student disciplinary cases. 5ILCS 12/2(c)(9).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board convened in Closed Session at 8:14 p.m.

15. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board reconvened in Open Session at 8:37 p.m.

16. PERSONNEL TRANSACTION REPORT II 2021-063

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report II, including the following appointments, effective July 1, 2021:

- Meghan Muldoon Brown, Assistant Director of Student Services, FVEC
- Julianne Evans, Division Head Math/Science, PHS
- Barb Kain, Teaching and Learning Supervisor, FVEC

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

17. PERSONNEL TRANSACTION REPORT III 2021-064

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report III, the Superintendent's Progress Towards Goals of Current Contract and Superintendent's Employment & Compensation for July 1, 2021 through June 30, 2026.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

18. ADJOURNMENT

It was moved by Kreutzer and seconded by Dussling to adjourn. The motion carried.

The meeting adjourned at 8:42 p.m.

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F. Daniel Petro, president

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William J. Dussling, vice president

## AGENDA

The Organizational Meeting of the Board of Education  
of Township High School District 214  
will be held after adjournment of the Regular Meeting  
of the 2020-21 Board of Education  
on Thursday, April 29, 2021

The Board of Education meeting will be conducted in person in Room D100/101 with a maximum of 50 people allowed in that meeting area. Any additional attendees will be accommodated in other meeting spaces in the Forest View Educational Center with audio feed from the meeting room.

- I. CALL TO ORDER  
President Petro
- II. ROLL CALL  
Ms. Knoepfle
- III. ACCEPTANCE OF CANVASS ELECTION RESULTS
- IV. OATH OF OFFICE  
Honorable Nicole Patton
- V. ELECTION OF TEMPORARY CHAIR
- VI. ELECTION OF PRESIDENT
- VII. ELECTION OF VICE PRESIDENT
- VIII. ELECTION OF BOARD SECRETARY
- IX. ADJOURNMENT SINE DIE

AGENDA  
The First Meeting of the Month of April  
of the 2021-22 Board of Education of Township High School District 214  
will be held on Thursday, April 29, 2021  
following the adjournment of the Organizational Meeting  
in Room D100/101 of the Forest View Educational Center  
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- I. CALL TO ORDER  
President
- II. ROLL CALL  
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. CODE OF CONDUCT
- V. PUBLIC COMMENTS
- VI. SUPERINTENDENT'S REPORT  
Freedom of Information Act Report  
Food and Nutrition Services Update  
Financial Update
- VII. BOARD MEMBER UPDATES
- VIII. CONSENT CALENDAR
  - 2021-065 Accounts Payable
  - 2021-066 Personnel Transaction Report
  - 2021-067 Establish Time, Date, and Place of Regular Meetings
  - 2021-068 District Athletic Training Services - RFP
  - 2021-069 Asphalt and Concrete Maintenance for JHHS, PHS and WHS - Bid
  - 2021-070 Asphalt & Concrete Rejuvenator BGHS, EGHS and FVEC – Bid
  - 2021-071 FVEC Parking Lot and Garage Pavement - Bid
  - 2021-072 PHS Curtain Wall Asbestos Abatement - Bid
  - 2021-073 RMHS - Asbestos Abatement - Bid
  - 2021-074 Prospect Heights Tax Increment Financing (TIF) Intergovernmental Agreement
- IX. ACTION ITEM (The public may comment on each item after Board discussion.)
  - 2021-075 Financial Software System
- X. DISCUSSION ITEM (The public may comment on each item after Board discussion.)
  - 2021-076 NSSEO Budget 2021-22
  - 2021-077 National School Board Association (NSBA) Membership

#### XI. CLOSED SESSION

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12).

#### XII. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

#### XIII. ADJOURNMENT

## AGENDA

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- I. CALL TO ORDER  
President Petro
- II. ROLL CALL  
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES  
Regular Meeting of April 8, 2021  
Closed Session Meeting of April 8, 2021
- V. SUPERINTENDENT'S REPORT  
Distinguished Service Award
- VI. BOARD RECOGNITION
- VII. PUBLIC COMMENTS
- VIII. ADJOURNMENT SINE DIE

AGENDA  
The First Meeting of the Month of April  
of the 2021-22 Board of Education of Township High School District 214  
will be held on Thursday, April 29, 2021  
following the adjournment of the Organizational Meeting  
in Room D100/101 of the Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL

The Board of Education meeting will be conducted in person in Room D100/101 with a maximum of 50 people allowed in that meeting area. Any additional attendees will be accommodated in other meeting spaces in the Forest View Educational Center with audio feed from the meeting room.

- I. CALL TO ORDER  
President
- II. ROLL CALL  
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. CODE OF CONDUCT
- V. PUBLIC COMMENTS
- VI. SUPERINTENDENT’S REPORT  
Freedom of Information Act Report  
Food and Nutrition Services Update  
Financial Update
- VII. BOARD MEMBER UPDATES
- VIII. CONSENT CALENDAR
  - 2021-065 Accounts Payable
  - 2021-066 Personnel Transaction Report
  - 2021-067 Establish Time, Date, and Place of Regular Meetings
  - 2021-068 District Athletic Training Services - RFP
  - 2021-069 Asphalt and Concrete Maintenance for JHHS, PHS and WHS - Bid
  - 2021-070 Asphalt & Concrete Rejuvenator BGHS, EGHS and FVEC – Bid
  - 2021-071 FVEC Parking Lot and Garage Pavement - Bid
  - 2021-072 PHS Curtain Wall Asbestos Abatement - Bid
  - 2021-073 RMHS - Asbestos Abatement - Bid
  - 2021-074 Prospect Heights Tax Increment Financing (TIF) Intergovernmental Agreement
- IX. ACTION ITEM (The public may comment on each item after Board discussion.)
  - 2021-075 Financial Software System
- X. DISCUSSION ITEM (The public may comment on each item after Board discussion.)
  - 2021-076 NSSEO Budget 2021-22
  - 2021-077 National School Board Association (NSBA) Membership

XI. CLOSED SESSION

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12).

XII. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

XIII. ADJOURNMENT

**PERSONNEL TRANSACTION REPORT**

**EMPLOYMENT OF EDUCATION ASSOCIATION PERSONNEL 2021-2022**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Salary</u></b>
<b>MURPHY, ROBERT</b>	<b>1.0 Business Ed teacher - JHHS</b>	<b>\$82,809.00</b>
<b><u>Remarks</u></b> Degree	M+30 14 yrs step 7 M.Ed. M.A. B.A.	University of Illinois, Urbana, IL Roosevelt Univ., Chicago, IL University of Iowa, Iowa City, IA
Exp.	7/2020 - present 7/2013 - 6/2020 8/2007 - 6/2013	Principal, Friendship Jr. High, Des Plaines, IL Assistant Principal, EGHS Business Ed teacher, JHHS
<b>GARCIA, VANESSA</b>	<b>1.0 Art teacher - PHS/BGHS</b>	<b>\$61,715.00</b>
<b><u>Remarks</u></b> Degree	B 1.5 yrs step 2.5 B.F.A.	University of Illinois, Urbana, IL
Exp.	7/2020 - present 8/2018 - 6/2020	Art teacher, Roy & Scott Elem., Frank. Park, IL Art teacher, Schaumburg HS, Schaumburg, IL
<b>HERNANDEZ, PATRICIA</b>	<b>1.0 ELL teacher - PHS</b>	<b>\$82,089.00</b>
<b><u>Remarks</u></b> Degree	M 6 yrs step 7 M.Ed. M.Ed. B.A.	American College of Ed, Indianapolis, IN University of Illinois, Chicago, IL DePaul University, Chicago, IL
Exp.	7/2020 - present 7/2011 - 6/2012 8/2006 - 6/2011	Bilingual teacher, Winston MS, Palatine, IL Spanish teacher, Rob. Frost MS, Hazel Crest, IL World Lang. teacher, World Lang. HS, Chicago, IL
<b>BROWN, AHSLEY</b>	<b>1.0 World Lang. teacher - PHS</b>	<b>\$76,184.00</b>
<b><u>Remarks</u></b> Degree	M 8 yrs step 7 M.A. B.A.	University of New Mexico, NM, IL DePaul University, Chicago, IL
Exp.	7/2015 - present 8/2010 - 6/2012	World Lang. teacher, Albur. PS, Albuquerque, NM World Lang. teacher, Capital HS, Santé Fe, NM
<b>SPLETZER, MEGAN</b>	<b>0.6 Social Science teacher - PHS</b>	<b>\$39,331.80</b>
<b><u>Remarks</u></b> Degree	M none step 1 M.Ed. B.S.	DePaul University, Chicago, IL University of Wisconsin, Madison, WI

ITEM NO:  
DATE:

2021-066  
April 29, 2021  
PAGE 2 of 2

**PERSONNEL TRANSACTION REPORT**

**CHANGE IN STATUS**

<b><u>Name</u></b>	<b><u>Assignment</u></b>
<b>NAHIGIAN, AMY</b> <b><u>Remarks</u></b>	<b>Increase in FTE from 0.6 to 1.0</b> District Special Education Coord. - FVEC Effective August 9, 2021
<b>PEREZ-GARCIA, ERIK</b> <b><u>Remarks</u></b>	<b>Increase in FTE from 0.6 to 0.8</b> ELL teacher - BGHS Effective August 9, 2021
<b>BENNETT, ELIZABETH</b> <b><u>Remarks</u></b>	<b>1.0 Music teacher - BGHS</b> Resignation Effective June 30, 2021
<b>CIRRINCIONE, CHRISTOPHER</b> <b><u>Remarks</u></b>	<b>1.0 World Lang. teacher PHS</b> Resignation Effective July 30, 2021
<b>SCHULTES, ANNA</b> <b><u>Remarks</u></b>	<b>1.0 English/ELL teacher BGHS</b> Resignation Effective June 30, 2021

## CLASSIFIED PERSONNEL TRANSACTION REPORT

**EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2020 - 2021****CHANGE**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>PERALES, ELOY</b>			
<b>Remarks:</b>	<b>Custodian II (CM)</b>		
	Grade II, CMS 20, Step 20	\$30.30	40
	Initial Location: JHHS		
	From: Custodian II (BGHS)		
	Effective: April 30, 2021		
<b>RODRIGUEZ CAMARGO, GABRIELA</b>			
<b>Remarks:</b>	<b>Custodian I - 2nd (CM)</b>		
	Grade I, CMS 12, Step 10	\$21.75	40
	Initial Location: BGHS		
	From: Custodian I - 3rd (BGHS)		
	Effective: April 30, 2021		

**EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2020 - 2021****NEW**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>JIMENEZ, ADRIAN</b>			
<b>Remarks:</b>	<b>Custodian I - 3rd (CM)</b>		
	Grade I, CMS 13, Step 1	\$17.40	40
	Initial Location: RMHS		
	Effective: April 30, 2021		

**EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2020 - 2021****CHANGE**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>NAPOLEON, GALATIA</b>			
<b>Remarks:</b>	<b>Campus Security (RMHS)</b>		
	Resignation		
	Effective: April 23, 2021		

**TRINH, VINH-DINH**

**Remarks:** **Resource Assistant (PHS)**  
Resignation  
Effective: June 1, 2021

<b>EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2020 - 2021</b>
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<b>NEW</b>
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<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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**CARPIO, WENDY**

**Remarks:** **Instructional Assistant - Student Services (RMHS)**  
Grade 4, Row 80 \$22.32 35  
Effective: April 30, 2021

<b>EMPLOYMENT OF NON-CERTIFIED PERSONNEL 2020 - 2021</b>
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<b>NEW</b>
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<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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**BEYER, WAYNE**

**Remarks:** **Naval Science Instructor (WHS)**  
(44 days pro rata of 260) \$18,858.58  
Effective: April 30, 2021 - June 30, 2021

<b>EMPLOYMENT OF TEMPORARY AND GRANT-FUNDED PERSONNEL 2020-2021</b>
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<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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**COAKLEY, REBECCA**

**Remarks:** **Instructional Assistant - Student Services (PHS)**  
Grade 4, Row 80 \$22.32 35  
April 30, 2021 - June 1, 2021

<b>VOLUNTARY RETIREMENT INCENTIVE EDUCATIONAL SUPPORT PERSONNEL 2021 - 2022</b>
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<b>NEW</b>
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<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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**CATANESE, LUISA**

**Remarks:** **Administrative Assistant II (RMHS)**  
Intent to Participate  
Effective: June 30, 2025

**FOOD SERVICE PERSONNEL TRANSACTION REPORT**

**EMPLOYMENT OF FOOD SERVICE PERSONNEL- 2020-2021**

**Change of Status**

<u>Name</u>	<u>Assignment</u>
<b>Brandt, Michael</b>	<b>School Nutrition Services Worker II- EGHS</b>
<u>Remarks</u>	from School Nutrition Services Worker I eff. 5/3/21



ITEM NO: 2021-067  
DATE: April 29, 2021  
FILE: Meetings

**Subject: Establish Time, Date, and Place of Regular Meetings**

**BACKGROUND INFORMATION:**

In the past at the Board of Education's annual reorganization meeting, which usually occurred in early April, regular meeting dates, location, and times were established for the following year. Due to the change in the state election year calendar, the reorganization meetings are now held in either late April or early May. The Board needs to establish the dates, time, and place for the 2021-22 school year.

**ADMINISTRATIVE CONSIDERATIONS:**

Years ago, the Board established meetings of the Board of Education on the second and fourth Thursdays of the month. Due to special circumstances such as holidays and school vacations and conferences, it was sometimes necessary to schedule meetings on first, third, or fifth Thursdays. After reviewing the calendar for the last several years and adjusting for those types of circumstances and to accommodate the business office schedule, meetings are held to best meet the needs of the district's business calendar.

**RECOMMENDED ACTION:**

That the Board of Education establishes the following meeting dates to be held at 7:00 p.m. in the Board Room at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, for the period July, 2021 through June, 2022, unless noted below. The October 21, 2021 and March 3, 2022 Workshops will begin at 6:30 p.m. at the location indicated below.

**2021**

July 15  
August 4 *at 7:30 a.m.*  
August 12  
September 9  
September 23  
October 7  
October 21 Workshop (EGHS\*)  
November 11  
December 9

**2022**

January 20  
February 10  
March 3 Workshop (JHHS\*\*)  
March 17  
April 7  
April 21  
May 12  
May 26  
June 9

\*Elk Grove High School

\*\*John Hersey High School

ITEM: 2021-068  
DATE: April 29, 2021  
FILE: Budget

**Subject: District Athletic Training Services - RFP**

**BACKGROUND INFORMATION:**

Township High School District 214 provides comprehensive athletic training services for the fall, winter and spring athletic seasons as well as summer athletic camps at each school. The athletic trainers provide on-site injury care and evaluation during and after school and follow-up treatment as necessary for injuries sustained by athletes.

**ADMINISTRATIVE CONSIDERATIONS:**

Trainers will provide educational opportunities for parents and students, injury evaluation, treatment and follow up care, and will maintain complete and accurate records of student athletic injuries. In addition, trainers will provide certified CPR and AED training for staff and administer Impact Testing for students that have sustained head injuries.

Proposals were received after newspaper advertisement. Additionally, requests were sent to four vendors. Funds will come from the schools' 2021-22, 2022-23 and 2023-24 contracted services budgets.

<u>Vendor</u>	<u>3-Year Contract</u>	<u>Hourly Rate</u>
<b>Athletico (Westmont, IL)</b>	<b>\$898,560</b>	<b>\$25</b>
Rush Physical Therapy (Chicago, IL)	\$896,697	\$28
ATI Physical Therapy (Bolingbrook, IL)	\$1,120,000	\$30

Determination of the low bidder was based on the estimated three-year total cost. It is estimated that the District will have enough additional services billed at the hourly rate to make Athletico the low bidder. Final amounts may vary slightly based on the number of hours needed.

**RECOMMENDED ACTION:**

That the Board of Education accepts the three year proposal from Athletico in the amount of \$898,560 with additional services charged at a rate of \$25 per hour for the purchase of Athletic Training Services for the 2021-22, 2022-23, and 2023-24 school years.

ITEM: 2021-069  
DATE: April 29, 2021  
FILE: Capital Projects Program

**Subject: Asphalt & Concrete Maintenance for JHHS, PHS, WHS - Bid**

**BACKGROUND INFORMATION:**

The parking lot concrete and asphalt at John Hersey High School, Prospect High School, and Wheeling High School is deteriorating and in need of maintenance.

The work is considered maintenance and MWRD permitting is not required. The base bid includes the removal and/or grinding of current asphalt systems. There are alternates to the base bid, which includes various sidewalk replacements at the buildings.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to ten vendors.

<b><u>Vendor</u></b>	<b><u>Bid</u></b>
Arrow Construction Co. (Elk Grove, IL)	\$2,773,450.00
<b>Chicagoland Paving Contractors, Inc. (Lake Zurich, IL)</b>	<b>\$2,703,000.00</b>
Maneval Construction Co. (Ingleside, IL)*	\$2,367,855.00
Orange Crush, LLC (Hillside, IL)	\$3,141,285.75
Schroeder Asphalt Services, Inc. (Huntley, IL)	\$2,744,399.95
Troch-McNeil Paving Co. (Elk Grove, IL)*	\$2,452,295.00

\*did not meet bid specification

The base bid of \$2,308,380, \$3,000 for alternate 1, plus \$50,000 for alternate 2 is a total of \$2,703,000. The lowest responsible bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Chicagoland Paving Contractors, Inc, in the amount of \$2,703,000.00 for pavement and concrete work at JHHS, PHS, WHS, including alternate 1 and 2.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-070  
DATE: April 29, 2021  
FILE: Capital Projects Program

**Subject: Asphalt & Concrete Rejuvenator BGHS, EGHS, and FVEC - Bid**

**BACKGROUND INFORMATION:**

At the March 4, 2021 Board of Education workshop, an Operations Department Plan was outlined for work to be completed during 2021-22 school year. Facility upgrades and maintenance of existing areas will be completed at the District 214 buildings.

During the summer of 2020 the District completed parking lot asphalt and concrete maintenance work at BGHS, EGHS, and FVEC. The second phase of the project is the rejuvenator application to seal, revitalize, and protect the new surfaces on the three lots.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to five vendors. Funds are budgeted in the Operations and Maintenance Fund.

<u>Vendor</u>	<u>Bid</u>
Austin Tyler Construction, Inc. (Elwood, IL)*	\$104,880.00
<b>Corrective Asphalt Materials, LLC (South Roxana, IL)</b>	<b>\$108,147.00</b>
Denler Inc. (Joliet, IL)*	\$87,424.45

\*did not meet bid specifications

The lowest responsible bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Corrective Asphalt Materials, LLC in the amount of \$108,147.00 for rejuvenator application at three locations.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-071  
DATE: April 29, 2021  
FILE: Capital Projects Program

**Subject: FVEC Parking Lot and Garage Pavement - Bid**

**BACKGROUND INFORMATION:**

At the March 4, 2021 Board of Education workshop, an Operations Department Plan was outlined for work to be completed during the 2021-22 school year. Facility upgrades and maintenance of existing areas will be completed at the District 214 buildings.

In continuation of pavement work across the District, the east end of the FVEC Parking Lot A is in need of repairs. This work will also include necessary pavement work associated with the central maintenance garage build.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to 10 vendors. Funds are budgeted in the Operations and Maintenance Fund.

<b><u>Vendor</u></b>	<b><u>Bid</u></b>
Abbey paving and Sealcoating Co. (Aurora, IL)	\$487,755.00
Accu-Paving Co. (Broadview, IL)	\$444,350.00
A Lamp Concrete Contractors, Inc. (Schaumburg, IL)	\$550,752.00
Arrow Construction Co. (Elk Grove, IL)	\$481,800.00
Chicagoland Paving Contractors, Inc. (Lake Zurich, IL)	\$460,000.00
Maneval Construction Co. (Ingleside, IL)	\$459,928.00
<b>Schroeder Asphalt Services, Inc. (Huntley, IL)</b>	<b>\$439,803.27</b>

The lowest responsible bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Schroeder Asphalt Services in the amount of \$439,803.27 for the FVEC Parking Lot and Garage Pavement.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-072  
DATE: April 29, 2021  
FILE: Capital Projects Program

**Subject: PHS Curtain Wall Asbestos Abatement - Bid**

**BACKGROUND INFORMATION:**

At the February 11, 2021 Board of Education meeting, the school board approved the bid for Curtain Wall (window systems) work to address the failing curtain wall systems at the school.

The replacement work in the large courtyard and on the east and south exposures will be done during the summer of 2021 to address the leakage. In order to complete the work, asbestos abatement is required from the existing system.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to 12 vendors. Funds are budgeted in the Operations and Maintenance Fund.

<u>Vendor</u>	<u>Bid</u>
Colfax Corp. (Chicago, IL)	\$80,800
EHC Industries (Wauconda, IL)	\$96,300
HEPA, Inc. (Chicago, IL)	\$111,810
Kinsale Contracting Group (Westmont, IL)	\$100,948
M&O Environmental Co. (Homewood, IL)	\$97,000
<b>Midway Contracting Group, LLC (Tinley Park, IL)</b>	<b>\$65,000</b>
Valor Technologies, Inc. (Bolingbrook, IL)	\$74,635

The total of Base Bid plus Alternate 1 and Alternate 2 is \$65,000. The lowest responsible bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Midway Contracting Group, LLC, in the amount of \$65,000 for asbestos abatement at PHS.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-073  
DATE: April 29, 2021  
FILE: Capital Projects Program

**Subject: RMHS Asbestos Abatement - Bid**

**BACKGROUND INFORMATION:**

At the February 11, 2021 Board of Education meeting, the school board approved bids to address roofs at three buildings in the summer of 2021. In order to complete the work, asbestos abatement is required at RMHS at the roof drain.

At the March 4, 2021 Board of Education workshop, an Operations Department Plan was outlined for work to be completed during the 2021-22 school year. The Orchestra Room at RMHS is inefficient in its layout with inadequate risers to accommodate the student population. In order to make improvements to the room, both the flooring and the risers need to be abated.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to 12 vendors. Funds are budgeted in the Operations and Maintenance Fund.

<b><u>Vendor</u></b>	<b><u>Bid</u></b>
Colfax Corp. (Chicago, IL)	\$219,000.00
EHC Industries (Wauconda, IL)	\$155,600.00
Kinsale Contracting Group (Westmont, IL)	\$169,927.20
M&O Environmental Co. (Homewood, IL)	\$158,700.00
Midway Contracting Group, LLC (Tinley Park, IL)	\$141,500.00
<b>Valor Technologies, Inc. (Bolingbrook, IL)</b>	<b>\$140,270.00</b>

The lowest responsible bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Valor Technologies, Inc. in the amount of \$140,270 for asbestos abatement at RMHS.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2021-074  
DATE: April 29, 2021  
FILE: TIF

**Subject:** Prospect Heights Tax Increment Financing (TIF) Intergovernmental Agreement

**BACKGROUND INFORMATION:**

The City of Prospect Heights had two active Tax Increment Financing (TIF) districts. The Milwaukee/Palatine TIF has been terminated by the City effective for tax year 2020. The Palatine Road TIF has not yet been terminated, however is expected to do so for tax year 2021.

The city has proposed a new Prospect Pointe/Muir Park TIF area which will include a 69 unit residential development. The intent is to distribute a per-unit fee to the school district upon certification of occupancy along with a percentage of annual EAV incremental growth revenue in the newly-established TIF. This would be distributed by means of an Intergovernmental Agreement (IGA). This agreement will be between the City of Prospect Heights, Prospect Heights School District 23 and Township High School District 214. Prospect Heights School District 23 has approved the IGA at their April 14, 2021 board meeting.

**ADMINISTRATIVE CONSIDERATIONS:**

Attached is the proposed intergovernmental agreement between the City of Prospect Heights and the two school districts affected by the Prospect Pointe/Muir Park TIF which includes Prospect Heights School District 23 and Township High School District 214.

**RECOMMENDED ACTION:**

That the Board of Education approve the Intergovernmental Agreement between the City of Prospect Heights, Prospect Heights School District 23 and Township High School District 214 regarding the Prospect Pointe/Muir Park Tax Increment Financing District.



**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
CITY OF PROSPECT HEIGHTS, PROSPECT HEIGHTS  
SCHOOL DISTRICT NO. 23, AND TOWNSHIP HIGH SCHOOL  
DISTRICT NO. 214 REGARDING THE PROSPECT  
POINTE/MUIR PARK TAX INCREMENT FINANCING  
DISTRICT**

This INTERGOVERNMENTAL AGREEMENT (the "Agreement") is between the City of Prospect Heights (the "City"), Prospect Heights School District No. 23 ("District 23"), and Township High School District No. 214 (District 214"). Collectively District 23 and District 214 shall be referred to as the "School Districts". Individually, the City, District 23, and District 214 shall be referred to in this Agreement as a "Party" and collectively referred to as the "Parties."

**RECITALS**

**WHEREAS**, the City is pursuing and intends to further pursue, private and public investment, development and redevelopment of properties within the boundaries of the City and is currently focusing on the redevelopment of a site adjacent to and including Muir Park; and

**WHEREAS**, the City, to further such investment, development and redevelopment, may approve and create a tax increment redevelopment plan and project, designated the tax increment redevelopment project area and adopt tax increment financing relative to the City's proposed Prospect Pointe/Muir Park Tax Increment Financing District (the "TIF District"), which includes the property legally described and depicted in Exhibit A and Exhibit B, respectively, attached hereto and made a part hereof, in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, *et seq.* ("TIF Act"); and

**WHEREAS**, the City and a private developer known as Lexington Homes (the "Developer") are negotiating the terms of a redevelopment agreement to redevelop the area including and adjacent to Muir Park within the TIF District ("Redevelopment Agreement"),

including significant public and private investment and the construction of new residential buildings which have been planned to contain 69, two and three bedroom residential units and an enhanced and redesigned Muir Park (the "Project") with such residential units anticipated to generate new students for the School Districts and thus increasing their capital and operational costs; and

WHEREAS, the School Districts have closely examined the establishment of the TIF District and the use of tax increment financing by the City within the TIF District, including pursuant to the Redevelopment Agreement, and have expressed views regarding the eligibility and feasibility of the use of tax increment financing, while the City believes there is no legitimate basis for the School Districts withholding support and/or contesting the TIF District, and hence the City and School Districts have resolved any differing perspectives between the Parties ("Resolution Issue"); and

WHEREAS, the School Districts have agreed to fully support the establishment of the TIF District and the City's use of tax increment financing within the TIF District provided the Parties enter into this Agreement and perform their respective obligations hereunder, and as such will refrain from withholding their support and/or contesting the establishment of the TIF District and the City's use of tax increment financing within the TIF District; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government and school districts to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government or school district may be exercised and enjoyed jointly with any other units

of local government or school districts; and

**WHEREAS**, Section 4(b) of the TIF Act, 65 ILCS 5/11-74.4-4(b), authorizes municipalities to enter into agreements with overlapping taxing bodies necessary or incidental to implementing or maintaining a tax increment financing redevelopment plan and/or project; and

**WHEREAS**, the Parties desire to resolve the issues presented by the Resolution Issue pursuant to the terms of this Agreement; and

**WHEREAS**, the Parties and Developer have determined that it is in their respective best interests, and the best interests of their constituents, to enter into this Agreement.

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. **RECITALS.** The recitals set forth above are hereby incorporated herein by reference as though fully set forth herein.
2. **DEFINITIONS.** The following words and phrases in this Agreement have the following meanings, whether the words and phrases are used in the singular or plural:
  - a. "Incremental Property Taxes" means that portion of the *ad valorem* real estate taxes, if any, arising from the taxes levied upon equalized assessed valuation ("EAV") classified as residential at the Project, which taxes are actually collected and paid to the City, and which are attributable to the increase in the EAV of the Project in question over and above the EAV of the Project in question at the time of the formation of the TIF District, all as reported by the Cook County Clerk, pursuant to and in accordance with the TIF Act and the ordinances creating the TIF District.
  - b. "Intends" means a Party shall use its reasonable good faith efforts to comply with

the obligation or covenant to which the word "intends" relates.

- c. "Shall" means a Party is required to comply with the obligation or covenant to which the word "shall" relates.

3. **CITY OBLIGATIONS.** Provided the City establishes the TIF District and the Redevelopment Agreement is approved by the City Council and the Developer:

- a. The City shall:

- i. Each year pay to District 23 an amount equal to twenty-seven percent (27%) of the Incremental Property Taxes, if any, attributable to the Project after final certificates of occupancy have been issued for the Project so that District 23 is able to pay a portion of District 23's increased capital costs resulting from the development of, respectively, the Project, under Section 3(q)(7) of the TIF Act, 65 ILCS 5/11-74.4-3(q)(7), and in full satisfaction of the student tuition assistance to District 23 owed under Section 3(q)(7.5) of the TIF Act, 65 ILCS 5/11-74.4-3(q)(7.5);
- ii. Each year pay to District 214 an amount equal to thirteen percent (13%) of the Incremental Property Taxes, if any, attributable to the Project after final certificates of occupancy have been issued for the Project so that District 214 is able to pay a portion of District 214's increased capital costs resulting from the development of, respectively, the Project, under Section 3(q)(7) of the TIF Act, 65 ILCS 5/11-74.4-3(q)(7), and in full satisfaction of the student tuition assistance to District 214 owed under Section 3(q)(7.5) of the TIF Act, 65 ILCS 5/11-74.4-3(q)(7.5);
- iii. Include in the Redevelopment Agreement a requirement that the Developer pay the School Districts impact fees in the amount of \$1,184 per unit. The Developer is to provide proof of the per unit impact fee payment to the School Districts prior to the

City issuing a final certificate of occupancy for each respective unit. The total payment of impact fees by the Developer to the School Districts is not to exceed \$81,675; and

iv. During years three (3) through twenty-three (23) of the term of the TIF District, the City shall:

i. annually analyze non-committed incremental property taxes generated within the TIF District and consider whether to declare some or all of such incremental property taxes as surplus revenue pursuant to Section 7 of the TIF Act, 65 ILCS 5/11-74.4-7; and

ii. consider the early termination of the TIF District after payment of all amounts owed under the Redevelopment Agreement, other contractual obligations related to the TIF District, and intended City funded infrastructure and public improvements are made, after payment of all eligible redevelopment project costs per the Redevelopment Plan and Project and fulfillment of the goals of the Redevelopment Plan and Project for the TIF District, and after payment of all administrative costs of the TIF District.

4. **SCHOOL DISTRICT OBLIGATIONS AND COVENANTS.** Regarding the TIF District, the School Districts shall not file litigation to challenge, or otherwise challenge, contest or dispute, the validity or enforceability of ordinances adopted by the City in furtherance of the establishment and implementation of the TIF District, the Redevelopment Agreement, or the City's or Developer's actions related to the TIF District and/or the Redevelopment Agreement, other than in connection with a breach of this Agreement.

5. **MUTUAL OBLIGATIONS.** After the Effective Date (as hereinafter defined):

- a. The Parties shall meet and confer at the request of any Party regarding this Agreement and any matter related to this Agreement.
- b. No Party shall initiate legal action in court against another Party regarding this Agreement or any matter related to this Agreement without first participating in good faith mandatory mediation regarding the dispute. Mediation shall be conducted as follows:
  - i. A Party may initiate mediation by requesting the other Party to agree to a mediator and a site for the mediation. If, within five (5) business days after a Party makes this request, the Parties cannot agree on a mediator or the site of the mediation, each Party shall select a mediator, and the mediators thus selected shall select a mediator who shall mediate the dispute. The mediation shall begin as promptly as reasonably possible after the selection of the mediator. The site of the mediation shall be as determined by the mediator.
  - ii. Rules governing the mediation shall be decided by the Parties with the assistance of the mediator. Each Party shall bear the Party's own expenses of the mediation, including their attorney's fees, except that the Parties shall be equally liable for the fees charged by the mediator.
  - iii. The date of termination of a mediation shall be decided by the mediator. Promptly after this termination, in the case of failure to resolve completely any dispute, the mediator shall draft a notice of mediation to the Parties. This notice shall bear a current date and shall briefly state the issues that, in the mediator's view, are in dispute between the Parties but have not been

resolved in mediation. If the dispute between the Parties has not been resolved in mediation, the Party initiating the mediation may initiate a legal action in court regarding the subject matter of the mediation, provided that mediation shall not prejudicially or unduly delay the legal rights of any Party to seek a legal remedy.

6. **CONSENT, APPROVAL AND WAIVER.** A Party may consent to different terms than set forth in this Agreement, approve any matter which this Agreement allows a Party to approve of, or waive any of its rights under this Agreement. A Party's consent, approval or waiver shall be made in writing, be signed by the chief administrative officer of the Party, or his or her designee, and sent to the other Party.
7. **SUCCESSORS.** This Agreement shall be binding upon the Parties hereto, Developer and their successors (including, without limitation, successor corporate authorities of the City, the School Districts, and the Developer).
8. **INTEGRATION.** This Agreement represents the entire agreement between the City and the School Districts regarding the subject matters hereof. No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law. No express or implied covenants or representations have been made concerning the subject matter of this Agreement unless expressly stated herein. Any prior written or oral negotiations not contained in this Agreement are of no force or effect whatsoever. In signing this Agreement, the Parties have not and do not rely on any statements, inducements, promises, or representations made by any other Party hereto or the agents, representatives, or attorneys or any Party with regard to the subject matter, basis, or effect of this Agreement,

except those specifically set forth in this Agreement.

**9. RELEASES AND WAIVERS.**

- a. Except for obligations arising under this Agreement, the School Districts, and their successors, assigns, insurers and representatives of any kind and all other persons, firms, or corporations that may claim a right in the Resolution Issue on behalf of the School Districts unconditionally release and forever discharge the City, Developer, and their respective agents, employees, partners, members, elected and appointed officials, and attorneys, who are liable or who might be claimed to be liable, from any and all claims, demands, damages, attorney's fees, expenses, costs, actions, causes of action or suits of any kind or nature whatsoever that could have been alleged by the School Districts related to the Resolution Issue and with regard to the actions of a Party under this Agreement that are consistent with the terms of this Agreement. The release given by the School Districts herein includes all past, present, and future claims, whether known or unknown, relating in any manner to the subject matter of the Resolution Issue and with regard to the actions of a Party under this Agreement that are consistent with the terms of this Agreement.
- b. Except for obligations arising under this Agreement, the City, and its successors, assigns, insurers and representatives of any kind and all other persons, firms, or corporations that may claim a right in the Resolution Issue on behalf of the City unconditionally release and forever discharge the School Districts, and their agents, employees, elected and appointed officials, and attorneys, who are liable or who might be claimed to be liable, from any and all claims, demands, damages, attorney's fees, expenses, costs, actions, causes of action or suits of any kind or nature



whatsoever that could have been alleged by the City in the Resolution Issue and with regard to the actions of a Party under this Agreement that are consistent with the terms of this Agreement. The release given by the City herein includes all past, present, and future claims, whether known or unknown, relating in any manner to the subject matter of the Resolution Issue and with regard to the actions of a Party under this Agreement that are consistent with the terms of this Agreement.

10. **SEVERABILITY AND NO WAIVER.** If any section, subsection, sentence, clause, or phrase of this Agreement is for any reason held to be invalid, such decision or decisions shall not affect the validity of the remaining portions of this Agreement. The failure of any Party to enforce any provision in this Agreement shall not be construed as a waiver of any such provision or prevent such Party thereafter from enforcing such provision or any other provision of this Agreement.
11. **EFFECTIVE DATE.** This Agreement shall be effective after approval by the City Council and the Boards of Education of each of the School Districts, and on the date the last of the Parties executes this Agreement (the "Effective Date").
12. **LIMITED JOINDER.** Developer joins this Agreement for the sole and limited purpose of confirming Developer's agreement to pay the sums specified in Section 3(a)(iii) of this Agreement pursuant to the terms of the Redevelopment Agreement.
13. **TERM.** This Agreement shall remain in effect until the dissolution of the TIF District or until such other time as the Parties may mutually agree in writing.
14. **COUNTERPARTS.** This Agreement may be executed by the Parties in multiple counterparts which, when taken together, shall be deemed on and the same instrument.
15. **DEFENSE BY CITY.** In the event the Agreement, or any provision thereof, is challenged

by a party other than the School Districts, and either School District is named as a party to the litigation, the City shall provide representation in such litigation, and in the event of a judgment against the School Districts, shall pay the amount of the judgment for the School Districts.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed by their authorized officials.

CITY OF PROSPECT HEIGHTS, Cook  
County, Illinois

BOARD OF EDUCATION,  
PROSPECT HEIGHTS SCHOOL  
DISTRICT NO. 23, Cook County, Illinois

By: [Signature]  
Mayor

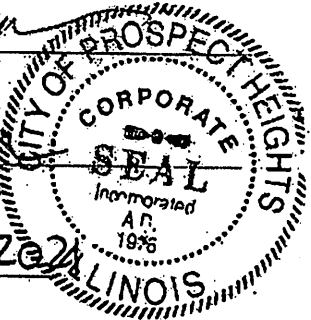
By: [Signature]  
President

Attest: [Signature]  
Clerk (Deputy)

Attest: [Signature]  
Secretary

Date: April 12, 2021

Date: April 14, 2021



BOARD OF EDUCATION,  
TOWNSHIP HIGH SCHOOL DISTRICT  
NO. 214, Cook County, Illinois

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

**LIMITED JOINDER**

The undersigned, being the owner or contract purchaser of certain properties proposed to be included in the Prospect Pointe/Muir Park TIF District, in consideration of the School Districts' covenants contained in Section 4 of this Agreement and the release contained in Section 9(a) of this Agreement, do hereby join in the execution of this Agreement to confirm their agreement to pay the sums specified in Section 3(A)(iii) of this Agreement pursuant to the terms of the Redevelopment Agreement.

Signed this 14 day of April, 2021.

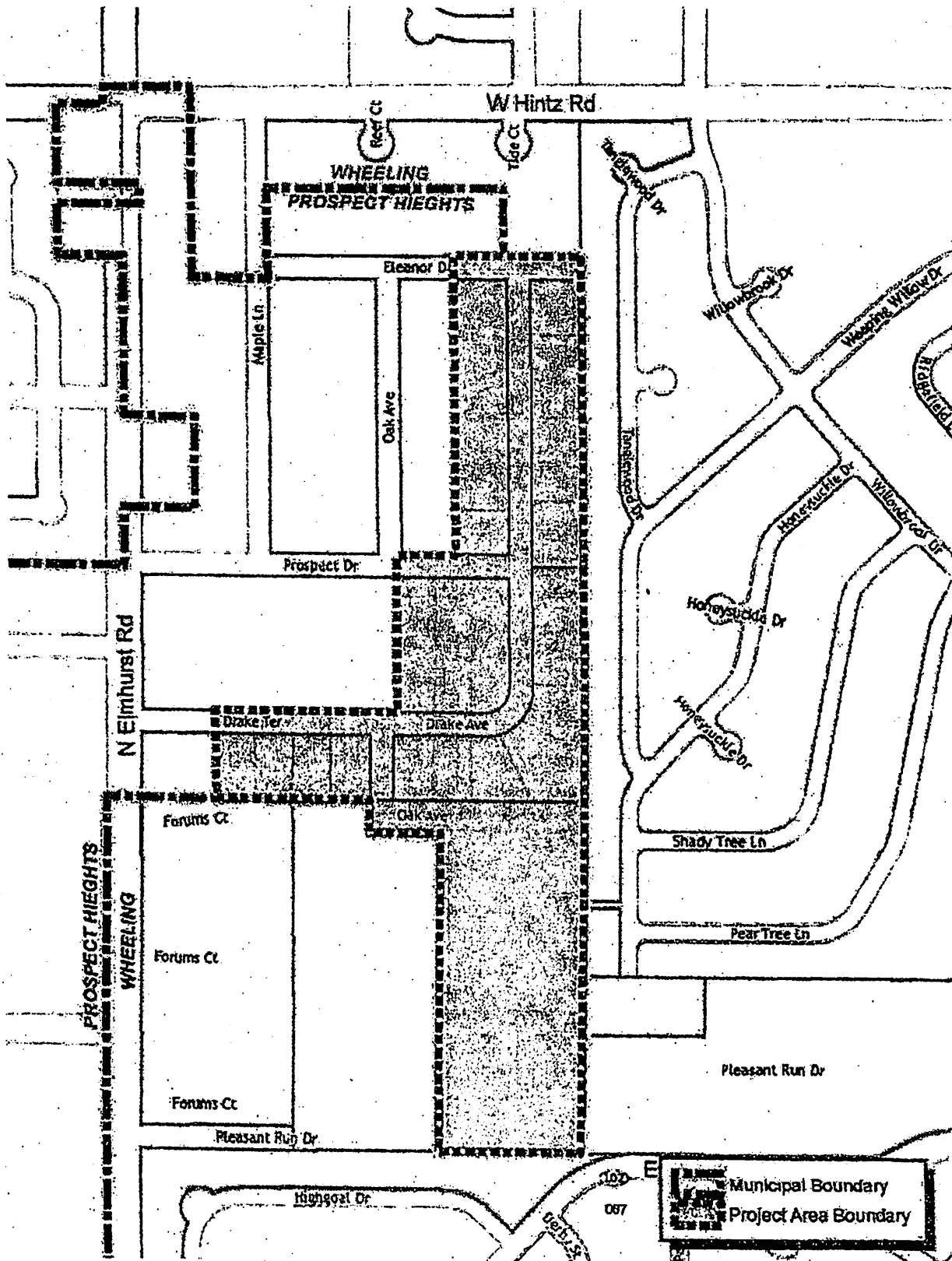
[add signature information for appropriate Lexington Homes entity]

EXHIBIT A-1

THAT PART OF THE WEST HALF OF THE NORTHEAST QUARTER AND WEST HALF OF THE SOUTHEAST QUARTER, ALL IN SECTION 15, TOWNSHIP 42, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF OAK AVENUE AND THE SOUTH LINE OF DRAKE'S FIRST ADDITION TO PROSPECT HEIGHTS, BEING A SUBDIVISION PER DOCUMENT 16245157; THENCE WEST ALONG SAID SOUTH LINE TO THE WEST LINE OF LOT 3 IN SAID DRAKE'S FIRST ADDITION TO PROSPECT HEIGHTS; THENCE NORTH ALONG SAID WEST LINE AND NORTHERLY EXTENSION THEREOF TO THE NORTH LINE OF DRAKE TERRACE; THENCE EAST ALONG SAID NORTH LINE TO THE WEST LINE AND EXTENSIONS THEREOF OF LOT 16 AND LOT 31 IN SAID DRAKE'S FIRST ADDITION TO PROSPECT HEIGHTS; THENCE NORTH ALONG SAID WEST LINE TO THE NORTH LINE OF PROSPECT DRIVE; THENCE EAST ALONG SAID NORTH LINE TO THE WEST LINES AND EXTENSIONS THEREOF OF LOTS 47 THRU 52 IN GLENDRAKE, BEING A SUBDIVISION PER DOCUMENT 16632601; THENCE NORTH ALONG SAID WEST LINE TO THE NORTH LINE OF ELEANOR DRIVE; THENCE EAST ALONG SAID NORTH LINE TO THE EAST LINE OF SAID WEST HALF OF NORTHEAST QUARTER; THENCE SOUTH ALONG SAID EAST LINE TO THE NORTH LINE OF SAID WEST HALF OF THE SOUTHEAST QUARTER; THENCE SOUTH ALONG THE EAST LINE OF SAID WEST HALF OF SAID SOUTHEAST QUARTER TO THE NORTH LINE OF POLO RUN UNIT TWO, BEING A SUBDIVISION PER DOCUMENT 86110531; THENCE WEST ALONG SAID NORTH LINE TO THE EAST LINE OF PLEASANT RUN SUBDIVISION, BEING A SUBDIVISION PER DOCUMENT 21809018; THENCE NORTHERLY AND WESTERLY ALONG SAID EAST LINE TO THE SOUTH LINE OF AFORESAID DRAKE'S FIRST ADDITION TO PROSPECT HEIGHTS AND POINT OF BEGINNING, ALL IN COOK COUNTY ILLINOIS.

**EXHIBIT B**



ITEM: 2021-075  
DATE: April 29, 2021  
FILE: Budget

**Subject: Financial Software System**

**BACKGROUND INFORMATION:**

District 214 has been utilizing APECS Financial Software from ESD for decades. The software had kept pace and evolved over the years, meeting goals and expectations. The changing requirements of the district along with new innovations in technology has validated that new feature rich financial software systems, which allow for integrated applications and enhanced reporting capabilities, are much needed.

As a result, a financial software system committee was established. The planning committee was comprised of representatives from key departments. The committee prepared timelines, rubrics and evaluations, planned for conversions and the necessary migrations.

After an in-depth interview process, finalists were determined. Infinite Visions was selected by the committee as the most comprehensive financial software system for District 214.

**ADMINISTRATIVE CONSIDERATIONS:**

The system will include multi-fund core accounting, fixed assets, timecard interface, check manager, bank reconciliation, revenue & investments, procurement, payroll, human resources, employee onboarding, benefits enrollment, grant tracking, bar coding for fixed assets, state reporting, and purchasing. It will take approximately one year for planning, conversion, training and implementation. The timeline to implement is recommended for January 2022.

The cost of the product with listed services is \$343,711 for the first year of implementation. Each subsequent year is \$201,531. The system is customizable with additional modules should they be needed in the future.

Included in the proposal is conversion of all financial data currently in APECS, and specifications to meet District 214 standards, implementation and training.

**RECOMMENDED ACTION:**

That the Board of Education approve the new Infinite Visions Financial Software System.

ITEM NO: 2021-076  
DATE: April 29, 2021  
FILE: 2021-22 NSSEO Budget

Subject: 2021-22 NSSEO Budget

**BACKGROUND INFORMATION:**

The NSSEO Articles of Agreement require the NSSEO Board to prepare and adopt a proposed budget for the coming year and submit it to the various member districts for ratification. A majority of the boards of districts in the cooperative must approve the budget for it to become operative. A copy of the approved 2021-22 operative NSSEO budget will be forwarded to District 214 after the NSSEO member districts take action on the budget at their Board meetings. A summary of District 214 proposed costs for NSSEO programs is presented to each board member. (See attached)

District 214 receives direct services from all of the NSSEO programs except Timber Ridge, Riley, Miner and D/HH (Deaf and Hard of Hearing) Elementary and Middle School. The program charges are billed on a usage basis. Additional services may be billed using a formula which combines district assessed valuation and student population; e.g., vision and D.E.S.C. (Diagnostic and Educational Services Center). Districts are assessed in June based on actual usage.

**ADMINISTRATIVE CONSIDERATIONS:**

The 2020-21 NSSEO budget for District 214 estimated actual charges of \$4,556,929 (plus transportation costs) was based upon usage formulas and tuition. NSSEO also bills District 214 for extensive supportive services for our more severely disabled students; i.e., summer school - Extended School Year, vision, bilingual assessments, and additional diagnostic center staff costs.

The estimated district's total costs for 2021-22 will be \$4,632,006. This is an increase of \$75,077 from the estimated actual 2020-21 costs for District 214.

**RECOMMENDED ACTION:**

The recommended action is that the Board of Education discusses District 214's proposed costs as reflected in the 2021-22 NSSEO proposed budget and the following resolution.

PAGE: 2  
DATE: April 29, 2021  
SUBJECT: 2021-2022 NSSEO Budget

**NSSEO BUDGET RESOLUTION**

Be it resolved that the Board of Education of District 214 agrees to participate in the following programs and activities of the Northwest Suburban Special Education Organization during fiscal year 2021-22, approves of the budget for these programs as presented by the NSSEO Governing Board under the date of April 16, 2021.

1. Kirk School
2. D/HH (Deaf & Hard of Hearing) High School
3. DESC Educational Services
4. DESC Diagnostic Evaluation Services
5. D/HH Itinerant
6. Outdoor Education (Sunrise Lake Outdoor Education Center)
7. Vocational Adjustment Counselor
8. Technical Assistance to Districts
9. Central Operation and Maintenance
10. Technology Central
11. Technology Programs
12. Staff Aids/Assistants (Kirk)
13. Retirement Reserve
14. Building Fund

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



# **NSSEO BUDGET**

**FY 2021-2022**

**District 214 Comparisons**

**District #214**  
**NSSEO 2021-2022 Budget**

<b>Program</b>	<b>Projected Usage</b>	<b>Cost per Student or Service</b>	<b>District #214 Total</b>
<b><u>Tuition Programs:</u></b>			
Kirk School	58.00 students	45,120.34	2,616,980
D/HH-High School	6.00 students	47,412.71	284,476
<b><u>Service/Other Programs:</u></b>			
DESC-Vision Services	1.00 FTE	91,597.00	91,597
DESC- OT	1.60 FTE	115,141.00	184,226
DESC- APE	0.20 FTE	78,884.00	15,777
DESC- PT	0.80 FTE	115,141.00	92,113
D/HH-Itinerant	1,182.40 Units	24.54	29,008
Technical Asst to Dists-Coaches	0.20 FTE	93,051.51	18,610
Vocational Adj. Counselor			70,437
Outdoor Education			94,682
Central O&M			13,888
Technology/Central			175,776
Technology/Programs			20,108
<b><u>Direct Bill Staff:</u></b>			
14.00 Direct Bill 1:1 Aide- Kirk		579,194	
5.00 Direct Bill 1:1 Nurse/Interpreters- Kirk		295,805	
Total Direct Bill Staff			874,999
<b><u>Education Fund Reserves:</u></b>			
Unemployment Comp.			0
Retirement Reserve			0
<b>Education Fund Totals</b>			<b>4,582,676</b>
<b>Building Fund</b>			<b>49,330</b>
<b>TOTAL DISTRICT #214</b>			<b>4,632,006</b>
<b><u>Additional District Costs:</u></b>			Estimated
<b>**DESC-Evaluations:</b>			0
Billing based on actual usage. Approx. \$1,200/level 1 evaluation.			
			Estimated
<b>**DESC-Contracted Evaluations</b>			16,155
			Estimated
<b>**D/HH-Diagnostics:</b>			35,838
Billing based on actual usage. Approx. \$550/level 1 evaluation. Screenings in district \$400/day.			
Please note- Evaluations include tests, observations, travel, IEP meetings, interviews, consultation with staff, comprehensive report, etc.			

COMPARISON DISTRICT PAYMENTS	DIST. 214	DIST. 214	DIST. 214		DIST. 214	CHANGE IN STUDENTS
	2020-2021	2020-2021	2021-2022	FY22	DIFF. ~ FY21	OR SERVICES FROM
	BUDGET	AMEND. 1	BUDGET	STDS	VS FY22	BUDGET FY21

**TUITION PROGRAMS:**

Timber Ridge School						
Miner School						
Kirk School	2,603,358	2,433,765	2,616,980	58.0	13,622	-1.0 students
D/HH-Elementary						
D/HH-Middle						
D/HH-High School	230,061	230,061	284,476	6.0	54,415	1.0 students
<b>Subtotal Tuition</b>	<b>2,833,419</b>	<b>2,663,826</b>	<b>2,901,456</b>	<b>64.0</b>	<b>68,037</b>	<b>0.0 students</b>

**SERVICE/OTHER:**

DESC-Educational Svcs	401,276	424,123	383,712		-17,564	- .5 Vision
D/HH-Itinerant	56,666	45,378	29,008		-27,658	
Outdoor Education	88,292	88,292	94,682		6,390	
V.A.C.	67,465	67,465	70,437		2,972	
NSSEO Admin.	0		0		0	
Tech Asst to Districts	18,325	18,325	18,610		285	
Central O&M	12,097	12,097	13,888		1,791	
D/HH-Central Office	0		0		0	
Technology/Central	158,805	158,805	175,776		16,971	
Technology/Programs	18,472	18,472	20,108		1,636	
<b>Subtotal Srv/Other</b>	<b>821,398</b>	<b>832,957</b>	<b>806,221</b>		<b>-15,177</b>	

**DIRECT BILL STAFF/SRVCS:**

Direct Bill Staff/Services	854,909	794,761	874,999		20,090	
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**ED FUND RESERVES:**

U/C Reserve	0	0	0		0	
Retirement Reserve	0	0	0		0	
<b>Subtotal Ed Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	

<b>TOTAL:</b>						
<b>EDUCATION FUND</b>	<b>4,509,726</b>	<b>4,291,544</b>	<b>4,582,676</b>		<b>72,950</b>	

<b>TOTAL:</b>						
<b>BUILDING FUND</b>	<b>47,203</b>	<b>47,203</b>	<b>49,330</b>		<b>2,127</b>	

<b>TOTAL</b>	<b>4,556,929</b>	<b>4,338,747</b>	<b>4,632,006</b>		<b>75,077</b>	
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**ADDITIONAL DIST. COSTS:**

- DESC-Diag Eval Svcs
- D/HH-Diagnostics
- Extended School Year
- Transportation



## NSSEO ENROLLMENT 2021-2022 BUDGET

<b>District 214</b>				
Program	Budget 2020-2021	Amend. 1 2020-2021	Budget 2021-2022	Diff Amend. 1 to Budget
Kirk School	59.0	55.2	58.0	2.8
D/HH High School	5.0	5.0	6.0	1.0
<b>Total</b>	<b>64.0</b>	<b>60.2</b>	<b>64.0</b>	<b>3.8</b>

ITEM: 2021-077  
DATE: April 29, 2021  
FILE: NSBA

**SUBJECT: National School Board Association (NSBA) Membership**

**BACKGROUND**

Founded in 1940, the National School Boards Association (NSBA), a not-for-profit organization, is a federation of state associations and the U.S. territory of the Virgin Islands that represent locally elected school board officials serving approximately 51 million public school students. Working with and through the state association members, NSBA promotes its role as an advocate for equity and excellence in public education through school board leadership. The public policy agenda is determined by a Delegate Assembly made up of local school board members who represent their state associations of school boards. Currently, four member states control 40% of the NSBA Board of Directors.

When NSBA was founded, originally as the National Council of State School Boards Associations, there was no U.S. Department of Education, no Title I funding, and relatively few federal regulations to direct the decision-making of local school boards. Through the 1940s and 1950s however, it was clear that federal involvement in education would expand. Passage of the 1965 Elementary and Secondary Education Act (ESEA)--and the subsequent wave of new federal funds and accompanying regulations--prompted NSBA to retool its capabilities to influence federal policymaking.

In 2006, NSBA launched the Center for Public Education (CPE) as an information clearinghouse, to help school board members, state and national policymakers, and anyone else find reliable and unbiased information on public education issues.

NSBA and its members utilize resources including the Center for Public Education (CPE), the Conference of State Association Legislative Staff (CSALS), Council of School Attorneys (COSA), Council of Urban Boards of Education (CUBE), Federal Relations Network (FRN), Friends of Public Education Network (FPE), National American Indian and Alaska Native Council of School Board Members (AIAN), National Black Council of School Board Members (NBC), National Hispanic Council of School Board Members (NHC), and the National School Boards Action Center (NSBAC) to fulfill its mission.

**ADMINISTRATIVE CONSIDERATION**

District 214 is currently a member of the Illinois Association of School Boards (IASB) and a National Affiliate member of the National School Board Association. Upcoming dues for NSBA for the 2021-22 school year are \$5335.00, in addition to the portion of NSBA dues IASB pays from its supporting districts.

In the last few years, IASB has been reviewing its affiliation with the National School Board Association and its role in support of its State member districts. The increasing lack of personnel supporting advocacy at the federal level, the increased emphasis on special interest groups while ignoring the services members value most, and the inequities of the dues structure resulting in IASB paying 7% of the total dues of

NSBA with 15 states paying less than 1% has resulted in the IASB Board of Directors voting to suspend their FY 2022 NSBA membership.

**RECOMMENDATION**

That the Board of Education discuss its membership involvement as a National Affiliate member of NSBA and its support of the IASB vote to suspend membership with NSBA.